

College Council Meeting Minutes

Date: 10.4.19 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Attendees

Sue Goff – Acting Chair, Laura Lundborg – Recorder, Jennifer Anderson, Karen Ash, Denice Bailey, Katrina Boone, Amy Cannata, Bob Cochran, Kim Crane, Claudia Cuevas, Beverly Forney, Josh Henson, Robert Keeler, Jason Kovac, Kierstin McDowell, Lauren McGuire, Jennifer Miller, Lisa Nguyen, Debora Perrault, David Plotkin, Brian Puncocher, Lisa Reynolds, Laurette Scott, Tara Sprehe, Aldene Sumic, Andrea Vergun, Max Wedding, DW Wood

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
College Council Overview	Sue Goff	Overview of: <ul style="list-style-type: none"> • Mission – what the council is, what it does • Shared Governance – principles and responsibilities • Attendee responsibilities
Shared Governance	Sue Goff	Shared Governance Principles: <ul style="list-style-type: none"> • Inclusion • Responsibility • Consensus • Transparency • Communication • Continuous Improvement President’s Council will review process, history, documentation, recharge group, data, operation, info flow and offer recommendations for improvement this winter.

<p>ITS Summer Updates</p>	<p>Kierstin McDowell</p>	<p>Summer work included:</p> <ul style="list-style-type: none"> • Podium upgrades, mainly in McLoughlin • DeJardin move • Continuance of Virtual Desktop Interface (VDI) for faculty and staff <p>Q: Can we have support before 8AM, before class start? A: Kierstin will refer request to supervisor. Support is currently 8AM-6PM, M-F</p>
<p>Service Desk Ticketing System</p>	<p>Kierstin McDowell</p>	<p>Review of the new College Service Desk ticketing system:</p> <ul style="list-style-type: none"> • Includes service requests for ITS, HR, IR, CRM, Web, Campus Services • Training begins Oct 14 – schedule in agenda packet • Fillable forms specific to service area • Communicate with specialist via email, conversations documented
<p>Accreditation Update</p>	<p>Jason Kovac</p>	<p>Update on:</p> <ul style="list-style-type: none"> • Importance – promotes continuous improvement, national recognition, and required to administer the federal aid program • Recent accomplishments – satisfied four out of five recommendations • Report due dates – Annual Report and Ad Hoc on Related Instruction due Aug 15; 6-Year Report due Spring 2022; 7-Year Report due Spring 2023 (new cycle extended to seven years) • Changes to accreditation standards, core themes, and related instruction (no longer focus as already incorporated in normal process) <p>Q: What is related instruction? A: Required instruction in computation, communication and human relations categories. AAS and AGS degrees also require PE/health/safety/first aid. Q: What will happen with core theme teams? A: Individual groups may no longer meet; however, indicators and measurements will continue to be used.</p>

<p>Upcoming Surveys</p>	<p>Lauren McGuire & Lisa Anh Nguyen</p>	<p>Update on Institutional Research & Reporting department responsibilities. Survey schedule for year and details on a few surveys:</p> <ul style="list-style-type: none"> • Overview of the Real College Survey: Oct 1 – Oct 31 • Key data points from last year’s engagement survey (EYES) and future plans: ‘early’ in fall term, Nov 4 – Nov 20, and ‘end’ in spring term. • 2019-20 IR Survey Schedule <p><u>Upcoming:</u> IRR will create reports that will help with DEI. Will have an internal data page in a few months. For now data can be found on the F:drive – Unit Planning/Data Sources for Reference in Planning and Review/Data for 2019-20 Process.</p> <p>Q: What is the population for EYES? A: Credit seeking students enrolled during term survey sent. Q: for survey question about whether they had a person or place at college they felt comfortable going to, is ‘other students’ an acceptable response that survey intends to capture? A: Yes, along with faculty and staff. To conduct a survey, please contact IRR. Q: How early should survey requests be submitted to IRR? A: As early as possible to plan and support.</p>
<p>Committee Reports</p>		<p>Nothing scheduled for this meeting.</p>
<p>Association Reports</p> <ul style="list-style-type: none"> • ASG • Classified • Part-time Faculty • Full-time Faculty • Administrative Confidential 		<p>ASG – not present Classified – not present Part-time Faculty – bargaining continues Full-time Faculty – had a retreat before inservice, meeting at inservice, appreciation event today, Faculty Senate meeting next week Administrative/Confidential – had a star gazing event, meeting at inservice, Portland to Coast team, and are deciding on a service project for the year</p>

Assigned Action Items	Assigned to	Notes
None reported		
Upcoming Meeting Dates	Time	Location
October 18, 2019	12:00 – 1:30PM	Community Center – Room CC127
Attendance		
<p>College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruyn (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Sarah Hoover (AS), Bob Keeler (AS), Mickey Yeager (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans</p>		
<p>College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body</p>		